

Greenbrier Valley Community Foundation

Scholarship Application Process

Due Date:
15 March 2023
by 12 midnight

General Information

- Most scholarships are for any post-secondary education plans, not just 4-year colleges
- Log on to Scholarship Manager through your school's Counseling Department web site or go to <https://gvfoundation.scholarships.ngwebsolutions.com>
- Create an account
- Scholarships are due by midnight on 15 March 2023

Things you need

You must upload the following before submitting your application:

- A photo of yourself
- Your school transcript
- Your ACT and/or SAT scores
- Email addresses for three (3) persons to provide general letters of recommendation

The following may be requested for upload, but are not required:

- Your FUSA application
- Email address for person to provide specific letter of recommendation

Create Account

- Click on URL to enter the Scholarship Manager web site
- You should see the follow screen:

Apply for a scholarship!

https://gvfoundation.scholarships.ngwebsolutions.com/...

Sign In

Welcome to Scholarship Manager. Please log in!

Please note that for security purposes, the system will lock you out after three incorrect login attempts. If you are locked out or unable to login, please click on Forgot Password below.

Enter your credentials below.

User Name

Password

Login

[Forgot your username?](#) [Forgot your password?](#) [Create New Account](#)

- Click on [Create New Account](#)
- Fill-in your information - It is best not to use your school email; you should use your personal email. However, if you do not have a personal email then you can use your school email.
- Click the **Submit** button
- You should get the message **Account Creation Complete! Your account has been successfully created. Thank you.**

If you get an error while creating an account

- Correct the error and click the **Submit** button again
- Repeat this process until errors are corrected and you see the message **Account Creation Complete! Your account has been successfully created. Thank you.**
- Click on **Continue** to begin filling out your application

Fill-in Form

- You have approximately four (4) months to fill-in the application. Take time and give serious thought to your essays ... these are very important!
- You will be taken through a series of screens with questions about the following:
 - You
 - Your family
 - Your grades
 - Your activities
 - Your future plans
- Questions are in one of the following forms:
 - Yes/No
 - Fill-in
 - Choose one or more items
 - Upload a file
 - Short answer
 - Essay

- The top of a typical page has three (3) items across the green bar:
 - My Applications – Applications you are working on
 - Scholarships Search – Information about the various scholarships
 - Contact Us – Get help from the GVCF Scholarship Administrator
- The title in red should be **2022-2023 Application for Seniors**
- The red asterisk (*) indicates items that must be filled in to submit the application.

The screenshot shows a web browser window with the URL <https://gvfoundation.scholarships.ngwebsolutions.com/Appli...>. The browser's address bar shows a timer for 45 minutes. The navigation bar at the top contains three links: [My Applications](#), [Scholarships Search](#), and [Contact Us](#). A red arrow points to the [Contact Us](#) link. Below the navigation bar, the page title is **Application for Seniors**. The form is titled **Applicant Demographics** and contains the following fields:

Applicant Demographics	
Last Name *	<input type="text" value="NLN"/>
First Name *	<input type="text" value="Molly"/>
Middle Name	<input type="text"/>
Gender: *	<input type="text"/>
Permanent Address Line 1 *	<input type="text"/>

The Windows taskbar at the bottom shows the time as 6:21 PM on 11/2/2020.

- A question written in red (**Do you plan ...**) must be filled in before you can leave the page.
- The bottom of a typical page has two (2) items:
 - Previous Page – Return to the previous page
 - Next Page – Forward to the next page

The screenshot shows a web browser window with the address bar displaying `https://gvfoundation.scholarships.ngwebsolutions.com/Appli...`. The page content includes a section titled "Other Educational Institutions" with a question: "Have you applied to any other educational institutions? If yes, please list:". Below this is a section titled "Scholarship Specific Career Goals" with a question in red: "Do you plan to pursue a career in any of the following areas? *". This question is followed by a list of career options, each with an unchecked checkbox: Accounting, Allied Health, Animal Science, Building construction certification or degree program, Business or Finance, Dentistry, and Education. At the bottom of the page, two buttons are highlighted with red circles: "← Previous Page" on the left and "Next Page →" on the right. The Windows taskbar at the bottom shows the time as 7:03 PM on 11/2/2020.

45 minutes=Apply

← → ↻ 🏠 🔒 `https://gvfoundation.scholarships.ngwebsolutions.com/Appli...` 🔍 ☆ 🟢 ☆ 🐼 ⋮

Other Educational Institutions

Have you applied to any other educational institutions? If yes, please list:

Scholarship Specific Career Goals

Do you plan to pursue a career in any of the following areas? *

- ☐ Accounting
- ☐ Allied Health
- ☐ Animal Science
- ☐ Building construction certification or degree program
- ☐ Business or Finance
- ☐ Dentistry
- ☐ Education

← Previous Page

Next Page →

Windows taskbar: 7:03 PM 11/2/2020

- Need to quit?
 - Scroll to the top of the page
 - Click [Logout](#)
- You can come back to work on your application any time.

40 minutes=Apply

https://gvfoundation.scholarships.ngwebsolutions.com/Appli...

Greenbrier Valley Scholarship Program

Serving Greenbrier, Monroe, and Pocahontas Counties in West Virginia

Molly NLN | [Logout](#)

[Home](#) [My Applications](#) [Scholarships Search](#) [Contact Us](#)

Session expires: 40 minu

Application for Seniors

Post Secondary Plans

Intended School: *

Have you been accepted?

- Ready to work on your application again?
 - Click on URL to enter Scholarship Manager web site
 - Enter your User Name and Password
 - Click the **Logon** button

The screenshot shows a web browser window with the URL [https://gvfoundation.scholarships.ngwebsolutions.com/...](https://gvfoundation.scholarships.ngwebsolutions.com/). The page title is "Apply for a scholarship!". The main heading is "Sign In". Below it, a message says: "Welcome to Scholarship Manager. Please log in! Please note that for security purposes, the system will lock you out after three incorrect login attempts. If you are locked out or unable to login, please click on Forgot Password below." There is a green box with the text "Enter your credentials below." containing two input fields: "User Name" with the value "Natasha" and "Password" with masked characters "*****". A green "Login" button is below the password field. At the bottom of the login box are three links: "Forgot your username?", "Forgot your password?", and "Create New Account". The Windows taskbar at the bottom shows the time as 7:18 PM on 11/2/2020.

- Continue filling in your application

The screenshot shows the same web browser window, now at the URL <https://gvfoundation.scholarships.ngwebsolutions.com/Appli...>. The page title is "45 minutes=Apply". There is a navigation bar with "My Applications", "Scholarships Search", and "Contact Us". A message in the top right corner says "Session expires: 45 minu". The main heading is "Application for Seniors". Below it is a green box with the text "Applicant Demographics". This box contains several input fields: "Last Name *" with the value "Polly", "First Name *" with the value "Molly", "Middle Name" (empty), "Gender: *" with a dropdown menu showing "Female", and "Permanent Address Line 1 *" with the value "214 Mathews Street". The Windows taskbar at the bottom shows the time as 7:19 PM on 11/2/2020.

- Ready to submit your application? *Be sure you are really finished, once submitted you cannot change anything.*
 - Click on URL to enter Scholarship Manager web site
 - Enter your User Name and Password
 - Click the **Logon** button
- Review every page of the application
- Check your short answers and essays for correct spelling and grammar
- On the last page
 - Affirm the information in the application is true
 - Click the **Review and Submit** button

45 minutes=Apply

https://gvfoundation.scholarships.ngwebsolutions.com/Appli...

information will result in the rescinding of any scholarship granted. If I am a recipient of a scholarship through the Greenbrier Valley Scholarship Program, I grant the sponsoring organization the right to use my name and likeness in all media in connection with their charitable missions, including promotional materials, without any further compensation or permission.

Do you affirm the statement above?
Applications will not be accepted without a positive affirmation. *

NOTE: Be sure to submit your application by pressing the green Submit button at the bottom of the page. You will receive an email from **notify@ngwebsolutions.com** when your application is received.

During the scholarship evaluation process, you may receive other emails from **notify@ngwebsolutions.com**.

Please make sure to allow **notify@ngwebsolutions.com** as a non-span email address.

← Previous Page

Review And Submit

7:37 PM 11/2/2020